

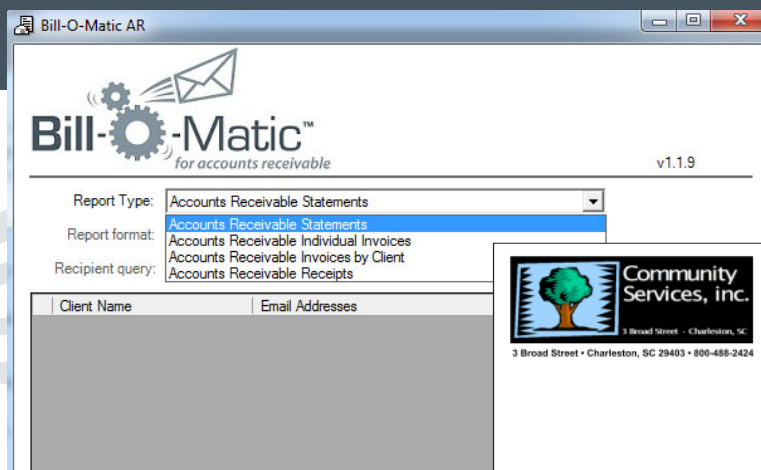
THE COMPLETELY AUTOMATED ACCOUNTS RECEIVABLE BILLING PROCESS

Bill-O-Matic for Accounts Receivable allows you to easily email invoices to vendors from within The Financial Edge's Accounts Receivable module. No more printing invoices, stuffing envelopes, applying postage and spending valuable employee time on mundane tasks.



- **Email invoices and receipts** to vendors
- Unlimited **customized email templates**
- Create richly formatted emails with a **WYSIWYG editor**
- Manage your **entire AR billing process from** within the **Blackbaud Accounts Receivable module**
- **Save** on postage and get paid faster with electronic invoices
- **Personalized invoice designs** add professionalism to your correspondence
- **Saves time and money** by eliminating the time consuming notification process
- **Enhance** your vendor experience

Select Report Type



Bill-O-Matic AR v1.1.9

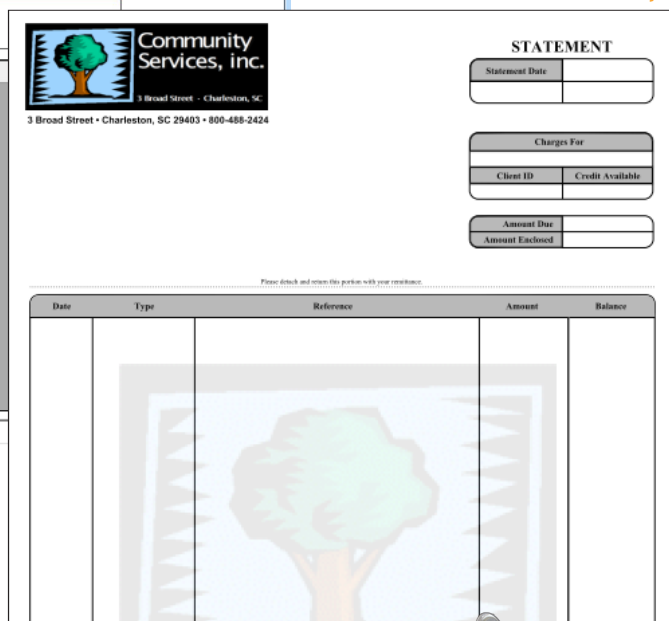
Report Type: Accounts Receivable Statements

Report format: Accounts Receivable Statements

Recipient query: Accounts Receivable Individual Invoices, Accounts Receivable Invoices by Client, Accounts Receivable Receipts

Client Name	Email Addresses

Personalized Invoice or Receipt



Community Services, inc.
3 Broad Street - Charleston, SC 29403 • 800-488-2424

STATEMENT

Statement Date	
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Charges For

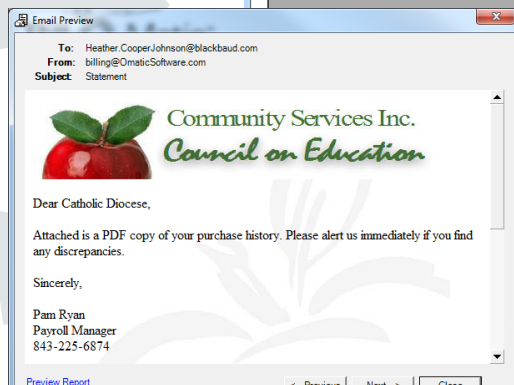
Client ID	Credit Available
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Amount Due

Amount Enclosed	
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Please detach and return this portion with your remittance.

Date	Type	Reference	Amount	Balance
[Watermark: Community Services, Inc.]				



Email Preview

To: Heather.Cooper.Johnson@blackbaud.com
From: billing@OmaticSoftware.com
Subject: Statement

Community Services Inc.
Council on Education

Dear Catholic Diocese,

Attached is a PDF copy of your purchase history. Please alert us immediately if you find any discrepancies.

Sincerely,

Pam Ryan
Payroll Manager
843-225-6874

Preview Report

Customized Email templates

